

BAILEYVILLE, MAINE

March 10, 2020

A regular meeting of the Baileyville Town Council was held on Tuesday, March 10, 2020 at 5:00 p.m. at the Municipal Building with the following Council members present: Tim Call, Craig Croman, Carl Ripley, Steve Knowles and Town Manager Chris Loughlin. Also present was Marilyn McLaughlin, Jamie McLaughlin, Bob Fitzsimmons, John McPhee, Jamie Bohanon, Pat Sammer, Mandy Belanger, Sheridan Smith, Bill Braun, Brandon Ireland, Sylvia Brown, Lori Croman, Ryan Lincoln, Mike Boies and Karl Ward from Nickerson & O'Day, Inc.

CALL TO ORDER

It was moved by Councilor Knowles, seconded by Councilor Croman, and unanimously voted to open the meeting at 5:00 p.m.

MEETING WITH BAILEYVILLE SCHOOL BOARD TO DISCUSS CURRENT STATUS AND NEXT STEPS

Councilor Call asked various questions in regards to the school project construction and funding. Superintendent Bill Braun and Karl Ward answered questions about the construction and costs of the project. A rough breakdown of the expenses to date was listed and the still to do projects were estimated. Councilor Call asked if there is a plan B, if the money that will be voted on is not approved. Sherdian Smith noted that there is no plan B at this time. It was the consensus of the Town Council and the Town School Committee to promote the project as a positive to get approval of the additional funds. Also it was the consensus to have a joint meeting every three months with the School Committee. This discussion ended at 6:27 p.m.

APPROVAL OF WARRANTS

It was moved by Councilor Ripley, seconded by Councilor Croman, and unanimously voted to approve the following warrants:

- Warrant #78 dated 03/05/2020 for \$17,501.70 – Payroll
- Warrant #79 dated 03/05/2020 for \$38,327.56 – A/P
- Warrant #80 dated 03/06/2020 for \$59,710.19 – A/P
- Warrant #81 dated 03/12/2020 for \$16,219.96 – Payroll
- Warrant #82 dated 03/10/2020 for \$22,220.20 – A/P

APPROVAL OF MINUTES OF THE REGULAR COUNCIL MEETINGS OF FEBRUARY 25, 2020

It was moved by Councilor Croman, seconded by Councilor Ripley, and voted 3-0 to approve the minutes from February 25, 2020. Councilor Knowles abstained as he was not at the February 25, 2020 meeting.

DEPARTMENT HEAD REPORTS

Councilor Call noted that he has seen the street sweeper out. Councilor Croman thanked the Public Works crew for their help at the school. Public Works Director Jamie McLaughlin noted the crew was out patching potholes with cold patch. He also informed that the all intersections on Main Street will be included with the Main Street Project.

Councilor Call noted that the metal pile has gone down. Public Works Director McLaughlin noted that it should all be done soon.

Councilor Croman informed that four windows have been ordered for the Library. It was the consensus of the Council to have the WiFi at the library turned off when the library is not open. Also placement of an outside garbage can and security camera was mentioned for the library.

Ryan Lincoln asked about purchasing the batting cage net back from the Parks and Recreation Department. It was moved by Councilor Knowles, seconded by Councilor Ripley, and unanimously voted to donate it back as a charitable donation to the Maine Baseball Academy.

There were no questions on the Police or Fire Department reports.

Town Manager Loughlin presented a quote from V.L. Tamaro Oil Company for the replacement of the boiler at the Wastewater Treatment Plant. It was noted that the existing boiler should make it through this winter season and replacement shouldn't need to be done until after the new fiscal year.

OLD BUSINESS

- a. Broadband Update. Town Manager Loughlin reported the next phase should start the end of April and the project is about 2 weeks ahead of schedule.

NEW BUSINESS

- a. Abatement of sewer user fees – Helen Berube. It was moved by Councilor Knowles, seconded by Councilor Croman, and unanimously voted to approve the abatements for account #630, Helen Berube for bill #51 in the amount of \$65.25 and bill #52 for \$145.00.
- b. Special Town Meeting Warrant for \$1,500,000.00 to complete the Cafeteria Project. It was moved by Councilor Knowles, seconded by Councilor Ripley, and unanimously voted that the Baileyville Town Council approve the Warrant for a Special Town Meeting to see if the Town will approve a loan for up to and not to exceed \$1,500,000.00 to complete the construction of the High School Cafeteria.
- c. Main Street Project – Update on Main Street Ownership. The pre-bid meeting is scheduled for Friday, March 13 and the bid opening is scheduled for Thursday, March 26. The State would like to keep ownership but wants the town to have the control over the road maintenance.

- d. Budget Meeting Schedule: It was the consensus of the Council to go with the alternate schedule of dates: Wednesday, March 18; Wednesday, April 1; and Wednesday, April 8. Councilor Call would like to have the Councilors get the budgets beforehand in order to have time to look them over and compile questions, if any.
- e. County Budget Assessment for the Town - \$561,709.00. This was just an FYI since the town has to pay this.

TOWN MANAGER'S REPORT

- a. Corona Virus Response. A handout "Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19), February 2020" was presented to the Council. Town Manager Loughlin went over the recommended strategies for employers to use.
- b. Task List Update. The task list was updated with some items being eliminated that have been resolved or taken care of. See attached.
- c. Letter of Town's Position against LD 1498. A letter of opposition went out about 3 weeks ago.
- d. Voluntary Road Toll Policy. A policy is in place that allows the Town Manager to handle any conflicts.

PUBLIC CLOSING COMMENTS

Ryan Lincoln asked if plans to make the Spednic Field playable were in the near future. Council Call noted that down the road they would like to bring it back to being useable.

EXECUTIVE SESSION – POVERY ABATEMENT 36 M.R.S.A CHAPTER 105, §841

It was moved by Councilor Knowles, seconded by Councilor Ripley, and unanimously voted to enter into executive session at 7:45 p.m.

See the attached for the completion of the executive session, councilor closing comments, and adjournment.

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On a motion by Councilor Knowles and by Councilor Ripley, the Baileyville Town Council Voted unanimously to come out of Executive Session at 8:30 PM.

On a motion by Councilor Knowles and seconded by Councilor Ripley, the Council voted to go back into regular session at 8:31 PM.

On a motion by Councilor Knowles and seconded by Councilor Ripley, the Council voted unanimously to deny the poverty abatement request, and to have the Town Manager discuss the finances of the applicant with the applicant for possible options to pay the existing taxes. The Council also asked the Town Manager to check with the Assessor to determine why the taxes appeared to go up over the past two years.

Councilor Comments

Councilor Knowles wanted to stress the need to identify accountability regarding the cafeteria situation, to identify what happened and to make sure the information gets out to the Council and the voters. The Council asked the Town manager to get copies of the two bids for the heating system and to have an engineer review the bids. The Council also was in agreement to have the Special Town Meeting videoed.

Councilor Ripley asked to have the Woodland High School State Championship Teams put on the plaque. He also asked to see if the Town's health insurance company would give a discount with free access to a community weight room/gym.

Additionally, Councilor Ripley stated that he believes the Town should contribute funding to the completion of the playground at the Woodland Elementary School. He also asked that we ensure that the volleyball net is put up at the 4th Avenue location this spring.

COUNCILOR ADJOURNMENT

On a motion by Councilor Croman and a second by Councilor Knowles, the Council voted to adjourn at 9:00 PM.

ATTEST:

Marilyn M. Yaugher

DATE:

4/28/2020

Action List Items

Duty Free America – Road from Rt 9 to Industrial Park-Tim will give Town Manager Loughlin the attorney contact name and direct #

BaCAT crawl line advertising for Broadband- This will be done

BaCAT link on the town website – Chris is providing information to the new provider to be launched by May 1, 2020

Improvements to the Town Office – Work in progress – Paint, fire bay windows

Noah Southard Deed – Work in progress, waiting on Attorney Mahar

Spednic Club Additional Insurance for Plowing- Delete – Chris has the certificate

Washington Street Letter – Work in progress

Vacation/Payroll – Chris to have this finished by May 1, 2020

Property Maintenance – Councilor Call wants Town Manager to take a more active roll

Meserve Property- Work in progress

Signs for the Fields- signs to be installed as soon as possible

Blue board insulation replacement – delete -completed

Opportunity Zone – Walton has been talking to Whitney. Chris to call Scott Beal

Internet – The new site to up by May 1, 2020

Seavey Property-Work in progress

Campbell Property- Work in progress

CES Quote for lot 34 in the Industrial Park-Chris to call Travis at the Brewer Office

School #s for the ongoing projects – More communication between the school and town

Joint Meeting with the School Board – This to be done quarterly and have a rep from the Council attend school board meetings occasionally.

Meeting with BUD in regards to meter readings – Chris to talk to Andy

New Items:

Town owned foreclosure properties – Chris to get legal clarification on occupied residences

Plans for boiler installation at the school– The Town Council will be provided with the plans for the boiler installation at the school

Rocks at the Spednic Club to create a barrier for the parking lot

Bailey property-the ongoing yard sale

Mock Budget #'s to the School Board

Solar Energy Folks- Have not heard from them since the meeting

Action List Items:

Duty Free America
BaCAT crawl line advertising for Broadband
BaCAT Link on town website
Improvements to the Town Office
Noah Southard Deed
Washington Street residence
Vacation/Payroll
Property Maintenance
Meserve Property
Signs at the fields/facilities
Opportunity Zone
Internet
Seavey Property
Campbell Property
CES Quote for lot 34 in the Industrial Park
School #'s for ongoing expansion & cafeteria projects
Joint Meetings with School Board
Meeting with BUD regarding meter readings
Town owned foreclosed properties
Boiler plans for the school project
Rocks at the Spednic Club Field
Bailey property (yard sale)
Mock Budget #'s to school board
Solar Energy Folks